



Directions to the parent or guardian: *Complete and sign this form and then submit it to your child's school office.*

RECORDS RELEASE AUTHORIZATION

Applicant's name		Current grade	
Birth date		Date requested	
Parent/guardian (<i>print</i>)			
Parent/guardian (<i>sign</i>)			
<input type="checkbox"/> I hereby give permission to release copies of the student's cumulative records.			

NOTE TO SCHOOL:

(Parent/Guardian to check *one* of the following options.)

This student has applied for admission to Pacifica Christian High School. Please send the following information to Pacifica by **January 17, 2025**.

This student has applied for rolling admissions; please send the following information upon receipt.

8th Grade Students

1. One copy of the student's 7th grade year-end transcripts
2. One copy of the student's most recent 8th grade transcripts (report card if transcripts unavailable)
3. One copy of the most recent standardized test results

9th Grade Students

1. One copy of the student's 8th grade year-end transcripts
2. One copy of the student's most recent 9th grade transcripts (report card if transcripts unavailable)
3. One copy of the most recent standardized test results

10th-11th Grade Students

1. One copy of the student's 9th and 10th (if available) grade year-end official transcripts
2. One copy of the student's most recent transcripts (report card if transcripts unavailable)
3. One copy of the most recent standardized test results

**Official signed transcripts are required at the end of the student's year/semester in order for the addition of prior coursework to be added to the Pacifica transcript.*

Please return to Pacifica via mail (for official transcripts) or email (admissions@pacificaoc.org):

*Pacifica Christian High School-Orange County
Office of Enrollment
1499 Monrovia Avenue
Newport Beach, California 92663*